

**MINUTES**  
**JEFFERSON COUNTY PLANNING AND ZONING COMMITTEE**  
**SITE INSPECTIONS**

*George Jaeckel, Chair; Steve Nass, Vice-Chair; Blane Poulson, Secretary; Matt Foelker, Cassie Richardson*

**SUBJECT:** Planning and Zoning Committee Site Inspections  
**DATE:** May 10, 2024  
**TIME:** 8:00 a.m.  
**PLACE:** Jefferson County Courthouse, 311 S. Center Ave., Jefferson, WI in Room C1049

1. **Call to Order** - The meeting was called to order by Director Matt Zangl at 8:03 a.m.
2. **Roll Call (Establish a Quorum)** - Supervisors Jaeckel, Nass and Foelker were present. Supervisors Poulson and Richardson were absent.
3. **Certification of Compliance with Open Meetings Law** – Zangl confirmed the meeting was in compliance.
4. **Approval of the Agenda** – Supervisor Jaeckel made motion to approve the agenda, seconded by Supervisor Nass. Motion passed on voice vote 3-0.
5. **Election of Chair, Vice Chair and Secretary** – Supervisor Nass made a motion to nominate Supervisor Jaeckel as Chair, seconded by Supervisor Foelker. Nomination was accepted by Supervisor Jaeckel. Motion passed on voice vote 3-0. Supervisor Foelker made a motion to nominate Supervisor Nass as Vice Chair, seconded by Supervisor Jaeckel. Nomination was accepted by Supervisor Nass. Motion passed on voice vote 3-0. Supervisor Nass made a motion to nominate Supervisor Poulson as Secretary in absentia, seconded by Supervisor Foelker. Motion passed by voice vote 3-0.
6. **Public Comment (Not to exceed 15 minutes and not to include petitions slated for decision. Members of the public who wish to address the Committee on specific agenda items must register their request at this time)** - None
7. **Communications** – Zangl gave staffing update the there will be two new employees starting on May 20th and is currently in process of interviewing for new County Surveyor.
8. **Site Inspections for Petitions to be Presented in Public Hearing on May 16, 2024:** Committee left for site inspections at 8:08 a.m.

**R4536A-24 - Brian Toczyski (Schumacher Trust):** Rezone to create a 2-acre residential building site off **Wright Road** in the Town of Farmington from PINs 008-0715-1914-001 (20-Ac) and 008-0715-1942-000 (40-Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4539A-24 – J & K Strauss Trust:** Rezone to create a 2-acre residential building site from PIN 030-0813-2622-001 (42.464-Ac) off **Springer Road** in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4540A-24 – J & K Strauss Trust:** Rezone to create (3), 1-acre residential building sites from PIN 030-0813-2714-000 (43.404-Ac) off **Springer Road** in the Town of Waterloo. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**R4541A-24 – J & K Strauss Trust:** Rezone to create a 13.5-acre Natural Resource zone from PIN 030-0813-2622-001(42.464-Ac) off **Springer Road** in the Town of Waterloo. This is in accordance with Sec. 11.04(f)12 of the Jefferson County Zoning Ordinance.

**R4537A-24 – NCenterprises LLC:** Rezone to create (2), 2-acre residential lots from PINs 018-0713-0213-003 (18.970-Ac) and 018-0713-0224-000 (40-Ac) near **N7119 North Shore Road** in the Town of Lake Mills. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Ordinance.

**R4235A-24 - Kiley Groose (Mark D & Lisa S Groose Trust):** Rezone to create a 1-acre residential building site along **Concord Center Drive** in the Town of Concord from PIN 006-0716-1431-001 (41.072-Ac). This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**CU2124-24 – Aaron & Conni J Pugh:** Conditional use for an extensive onsite storage structure in an R-2 zone at **W1313 County Road CW** in the Town of Ixonia on PIN 012-0816-0411-003 (5.2-Ac). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

**CU2125-24 – Aaron & Conni J Pugh:** Conditional use to allow farm-type animals in an R-2 zone at **W1313 County Road CW** in the Town of Ixonia on PIN 012-0816-0411-003 (5.2-Ac). This is in accordance with Sec. 11.04(f)2 of the Jefferson County Zoning Ordinance.

**R4538A-24 – Ricky & Erica Schneekloth (Lights on LLC):** Rezone all of PIN 032-0815-1512-001 (2-Ac) at **N8844 South Road** in the Town of Watertown. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Ordinance.

**CU2126-24 – Gregg A & Diane E Brunclik:** Conditional use for an addition to an existing extensive onsite storage structure in an R-2 zone at **N7568 Ceasar Road** on PIN 032-0815-3613-001 (9.08-Ac) in the Town of Watertown. This is in accordance with 11.04(f)2 of the Jefferson County Zoning Ordinance.

**R4534A-24 - Axel Vohs (Leroy & Carol Vohs Trust):** Allow the division of an existing A-3 zoned lot to create a 1.3-acre lot from PIN 004-0515-2611-000 (7.601-Ac) located at **W2911 Piper Road** in the Town of Cold Spring. This is in accordance with Sec. 11.04(f)8 of the Jefferson County Zoning Ordinance.

**9. Adjourn** - Motion made by Supervisor Foelker, seconded by Supervisor Jaeckel to adjourn at 10:35 a.m. Motion passed on a voice vote, 3-0.

If you have questions regarding the petitions, please contact the Planning & Development Department at 920-674-7131. Petition files referenced on this agenda may be viewed in Courthouse Room C1040 between the hours of 8:00 a.m. and 4:30 p.m., Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).

A quorum of any Jefferson County Committee, Board, Commission, or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so that appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Planning & Development Department upon request.*